To the bailiff

A judgment was made and is enforceable in the County Court. You are now required to take control of goods for the total shown.

Date of visit

First visit
Give date and time
return code

Second visit
Give date and time
return code

Third visit
Give date and time
return code

Fourth visit
Give date and time
return code

Fifth visit
Give date and time
return code

Any other comments

Control of Goods Agreement

(request **not** to remove goods)

Please do not take my goods listed here:

I agree that until payment is made or the warrant withdrawn, I will:

- not remove or damage the goods or allow anyone to do so
- show this form to anyone who calls and tries to take these goods and I will tell you that they called; and
- **allow you to re-enter the premises at any time (and as often as you want) to see the goods or to complete the enforcement of this warrant**

Signed Date

To the debtor

Taking control of goods notice

The bailiff has taken control of your goods. This means you must **not** dispose of them as the court may have to take them and sell them at public auction.

If you do not want the bailiff to remove your goods

You can ask the bailiff **not** to remove your goods but you should sign the control of goods agreement below.

If you pay the total money due

Your goods will **not** be taken and you will not have to pay any more costs. You **must** pay the money to the bailiff (the address is shown on the front of this notice). When you pay any money you will be given a receipt.

If your goods are removed

- you will be given a list of the goods removed
- the goods will not be sold for at least 7 days (unless they are perishable)
- you will be given at least 7 days' notice of the date and place of the sale
- further fees may then be charged and will be added to the debt
- these fees could include the cost of removing your goods and the fees charged by the auctioneer

When the goods are sold

You will be given a detailed written account of the sale and distribution of the money.

If the sale is stopped

You will normally have to pay a fee and any expenses incurred in removing the goods or advertising the sale.

Control of Goods agreement

(request **not** to remove goods)

Please do not take my goods listed here:

I agree that until payment is made or the warrant withdrawn, I will:

- not remove or damage the goods or allow anyone to do so
- show this form to anyone who calls and tries to take these goods and I will tell you that they called; and
- **allow you to re-enter the premises at any time (and as often as you want) to see the goods or to complete the enforcement of this warrant**

Signed Date

If you have any questions about this warrant you should contact the court office

Warrant of Control

In the County Court at

Claim no
Warrant no

Code

Date applied for at o'clock Local no

To the Debtor
A judgment was made against you and as you have not paid the creditor has asked the court to issue a warrant. The warrant gives the bailiff the right to **take control of** and **sell your goods**.

Creditor

Debtor(s) and address(es) at which to take control

Creditor (legal representative)'s address

Ref no
Code no

Court Office address

Bailiff area no

Balance due	
Amount of warrant	
Fee	
Legal representative's costs	
Land Registry Fee	
Total	
Balance of debt after warrant paid	

For further details of the courts
www.gov.uk/find-court-tribunal.

Warrant of Control

In the County Court at

Claim no
Warrant no

Code

Date applied for at o'clock Local no

To the bailiff at

This warrant is sent to you for execution

Date sent Date received

Creditor

Debtor(s)and address(es) at which to take control

Creditor (legal representative)'s address

Ref no
Code no

Bailiff area no

Amounts received or passed through	
Date	Amount

Balance due	
Amount of warrant	
Fee	
Legal representative's costs	
Land Registry Fee	
Total	
Balance of debt after warrant paid	

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